

# BUSINESS BUDGET

Month/Year:

December, 2013

<b>SUMMARY</b>				
	<b>ACTUAL</b>	<b>BUDGETED</b>	<b>OVER BUDGET</b>	<b>UNDER BUDGET</b>
Total income	280,173.72	267,900.00	12,273.72	
Total expenses	243,838.13	267,900.00	0.00	-24,061.87
	36,335.59		0.00	36,335.59

  

<b>INCOME DETAILS</b>					<b>NOTES</b>
	<b>ACTUAL</b>	<b>BUDGETED</b>	<b>OVER BUDGET</b>	<b>UNDER BUDGET</b>	
Dues/Assessments	258,925.04	260,400.00		-1,474.96	
Start Up Contribution	500.00	0.00	500.00		
Late Fees	1,942.16	0.00	1,942.16		
Fines/Corrective Assessments	290.70	0.00	290.70		
Plus Prepaid Funds	8,720.39	0.00	8,720.39		
Prepaid Assessments	-1,396.90	0.00		-1,396.90	
RV Income	7,670.50	7,500.00	170.50		
Interest & Reserve Fund Int.	2,526.83	0.00	2,526.83		
Miscellaneous Income	995.00	0.00	995.00		
<b>Total income:</b>	<b>280,173.72</b>	<b>267,900.00</b>	<b>15,145.58</b>		

  

<b>EXPENSE DETAILS</b>					<b>Account Numbers</b>
	<b>ACTUAL</b>	<b>BUDGETED</b>	<b>OVER BUDGET</b>	<b>UNDER BUDGET</b>	
<b>Administrative</b>					
Bookkeeping Fees	12,600.00	12,600.00			5210
Office Supplies	384.18	300.00	84.18		5232
Telephone	219.84	150.00	69.84		5234
Postage & Copies	1,508.10	1,000.00	508.10		5240
Property Insurance/Liability	8,083.00	7,000.00	1,083.00		5865
Property Tax	821.72	650.00	171.72		5805
Training/Staff Development	60.00	0.00	60.00		5222
Resident Activities	598.06	1,000.00		-401.94	5180
Collection Fees	-235.28	1,000.00		-1,235.28	5250
Bad debt	6,614.12	0.00	6,614.12		
Professional & Legal Fees	1,346.00	1,000.00	346.00		5252
License/Permits	10.00	10.00			5255
Bank Charges	0.00	25.00		-25.00	5260
Audit Expense	2,000.00	3,000.00		-1,000.00	5270
Corporate Tax Return	500.00	200.00	300.00		5280
Reserve Fund Transfer	26,790.00	26,790.00			5281
Contingency/Transfer to Capital	10,000.00	4,500.00	5,500.00		5290
<b>Total Administrative</b>	<b>71,299.74</b>	<b>59,225.00</b>	<b>12,074.74</b>		
<b>Percent of total:</b>	<b>29.24%</b>	<b>22.11%</b>			
<b>Utilities</b>					
Natural Gas	255.47	600.00		-344.53	5410
Electricity	1,197.05	1,700.00		-502.95	5420
Water/Sewer	26,858.69	26,000.00	858.69		5430
<b>Total Utilities:</b>	<b>28,311.21</b>	<b>28,300.00</b>	<b>11.21</b>		
<b>Percent of total:</b>	<b>11.61%</b>	<b>10.56%</b>			
<b>Grounds Maintenance:</b>					
Landscaping Contract	98,736.14	100,000.00		-1,263.86	5630
Grounds Cleaning & Repair	6,787.58	1,000.00	5,787.58		5610
Grass Catching	0.00	14,000.00		-14,000.00	
Street Repairs & Maintenance	53.08	200.00		-146.92	5650
Electrical Service	1,893.58	200.00			5725
Janitorial Common Area	341.80	250.00			5745
Seasonal Decorations	1,075.14	1,200.00		-124.86	5190
Pest Service	1,353.21	4,000.00		-2,646.79	5620
Snow Removal	0.00	12,325.00		-12,325.00	5625
Fence Maintenance	4,143.68	200.00	3,943.68		5640
Plants & Shrubs	14,206.70	14,000.00	206.70		5642
Irrigation Maintenance	9,212.91	8,000.00	1,212.91		5635
Major Repairs & Replacements	2,953.92	0.00	2,953.92		6003
Exterior Maintenance	3,469.44	25,000.00		-21,530.56	5741
<b>Total Grounds Maintenance</b>	<b>144,227.18</b>	<b>180,375.00</b>		<b>-36,147.82</b>	
<b>Percent of total:</b>	<b>59.15%</b>	<b>67.33%</b>			
Total Expenses	243,838.13	267,900.00			